

## Academic Plans for Students School Year Timeline

### Summer

Schools use below-basic PACT rosters, prior year APS end-of-year evaluation, and retained students' rosters to plan for beginning-of-the-year APS conferences.

### 1st Day of School/Students Return to School

Attempt to contact parents. Parents must be contacted at least ten days prior to the proposed conference date. The school must follow up if the parent does not respond prior to the conference date.

### 20th Day of School

Assign mentors and schedule conferences for students whose parents refuse to comply. Send a copy of the completed APS signed by the school official, the mentor, and the student to the parent by certified mail.

### 30th Day of School

The school has held all APS conferences and developed an APS for each student performing below grade level.

All APS students are receiving general academic assistance (GAA).

### 45th Day of School/First Quarterly Data Collection (QDC)

Deadline to enter Summer School Consequence data for all subject areas into previous school year's SASI atoms.

Deadline to enter all students' APS status for all subject areas into current school year's SASI atoms.

### End of First Grading Period

Students in the second consecutive year of an APS in the same subject area, the definition of APS probation, are receiving yearlong comprehensive remediation (CR) in addition to GAA.

### Each Grading Period

The school reviews the students' progress on the APS each grading period and updates parents. The report card cannot serve as the only notification to parents unless there is a section on the report card to specifically address the APS.

Transfer Students: Within ten days of receiving the academic records, the school must schedule a conference for transfer students who need an APS.

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### 150th Day

Earliest date that CR programs can end.

### End of School Year

Review student's progress on the APS and using other factors, such as student performance, teacher judgment, and social, emotional, and physical development, determine whether each student with an APS is on grade level or still below grade level.

If the student has been on academic probation for the school year and is still below grade level, the school must decide if the student will be retained or go to summer school on probation. Notify the parent that even if the child goes to summer school, he may be retained at the end of summer school.

If the student has not been on academic probation for the school year and is still below grade level, the student may be retained, required to attend summer school, or attend comprehensive remediation on probation the following school year. If a student is required to go to summer school, the decision as to whether the student is ready to achieve at the next grade level is made at the end of summer school. If the student is not ready for the next grade level and is not retained at the end of summer school, the parent and student must be notified that the student is on probation for the coming academic year. The school must inform the parent and the student that if the child is still not meeting grade level standards at the end of the school year the child will be retained.

### 4th QDC SASI Deadline

All students' APS consequence for all subject areas must be entered into SASI.

### End of Summer School

Administer the end-of-summer assessment to students attending summer school on probation. Use the results of the assessment as one of the factors to determine whether the student is ready to achieve at the next grade level.